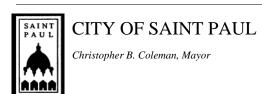
FROM: DEPARTMENT OF FIRE AND SAFETY SERVICES Douglas A. Holton, Fire Chief

DIVISION OF FIRE PREVENTION Steven Zaccard, Fire Marshal



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FIRE PREVENTION PRACTICE #3-20

March 27, 2006

TO: All Fire Prevention Staff

FROM: Fire Marshal Steve Zaccard

SUBJECT: FIRE SUPPRESSION & SPRINKLER WORK WITHOUT A PERMIT

THIS PRACTICE IS TO SERVE AS A PROCEDURAL GUIDE FOR YOU TO FOLLOW. EXCEPTIONS TO THIS PRACTICE SHALL BE APPROVED BY THE FIRE MARSHAL THROUGH YOUR SUPERVISOR.

No fire suppression system or fire sprinkler work shall be done without a permit first having been issued by the Fire Prevention Division.

Fire Sprinkler Contractors doing the work are the responsible party for securing all required permits.

Penalties for working without a permit.

First Offense Double the standard fee shall be assessed

Second Offense Double the standard fee shall be assessed

Third Offense Criminal Citation shall be issued

and a report of court action sent to the State Fire Marshal

Fourth and Additional Offenses Request adverse license action by the State Fire Marshal

Issued: 3/27/06